## CERTIFICATE FOR AADHAAR ENROLMENT/ UPDATE Instructions: All details to be filled in Block Letters (To be valid for 3 months from date of issue) To be printed on plain A4 paper size; Not required to print on letter head; Resident's Details Resident Non-Resident Indian (NRI) **New Enrolment Update Request Aadhaar Number:** (For update only) **Full Name:** C/o: House No./ Bldg./ Apt: Street/ Road/ Lane: Landmark: Area/ Locality/ Sector: Village/Town/City: Post Office: District: Resident's Recent Colour Photograph State: 3.5cm x 4.5 cm Cross Signed and Cross Stamped by the Certifier. PIN Code: NB: DO NOT OVERLAP WITH **TEXT BOXES** Signature of the Resident/ Date of Birth: Thumb/ Finger Impression Certifier's Details (To be filled by the certifier Only) Name of the Certifier: Designation: Office Address: **Contact Number: Checklist for Certifier** I hereby certify above mentioned details of the resident and I am a.... (Tick appropriate box below) ☐ Issue date is filled ☐ Resident's signature ☐ Certifier's details No overwriting Resident's Photo is cross signed and cross stamped (paper to photo or photo to paper) Gazetted Officer - Group A Village Panchayat Head or Mukhiya Gazetted Officer - Group B MP/ MLA/ MLC/ Muncipal Councilor Tehsildar Head of Recognized Educational Institution Superintendent/ Warden/ Matron/ Head of Institution of Recognized shelter homes/ Orphanages Signature & Stamp of the Certifier **EPFO Officer**

NOTE: This format is applicable for POI documents at SI. Nos. 17, 20, 21, 22, 31 & 32; POA documents at SI. Nos. 23, 24, 37, 38, 44 & 45; POR documents at SI. Nos. 13 & 14 DOB documents at SI. Nos. 4, 5, 14 & 15 of Schedule II of the Aadhaar (Enrolment and Update) Regulations, 2016, as amended from time to time.